



## TENDER

### **Purchase of a New 2021 5500 Diesel 4x4 Truck Extended Cab Chassis, Flat Deck/Dump Boss Snow Plow Hook-up and Spreader**

The Corporation of the Township of Ear Falls (the Township), invites tenders for the **Purchase of a New 2021 5500 Diesel 4x4 Truck with Extended Cab Chassis, Flat Deck/Dump and Boss Snow Plow Hook-up (plow not required) and Spreader. Trade-in 2011 F550 Diesel (100,600 km)**. In accordance with the following Schedule of Prices, Specifications / Requirements, General Requirements and Terms of Reference.

Submissions should include, but not necessarily be limited to, the following:

1. Cost to the Corporation of the Township of Ear Falls, F.O.B. Ear Falls (taxes must be identified separately if applicable);
2. A brief description of your firm – its clients, its history, its projects, its staff;
3. A company description, exact physical location and mailing address;
4. A summary of your understanding of this tender;
5. An outline of the product(s) and services to be provided;
6. Your firm's experience in similar projects;
7. Addressing all aspects in regards to the Scope of Work / Terms of Reference;
8. Client References;
9. Complete contact information for Service Department;
10. Delivery Schedule;
11. Training availability and details;
12. Any other supporting information you may wish to include with your submission.

Address each and every paragraph and item in reference to the specifications of this tender. Point by point response is required.

Proponents shall fill out confirmation and/or comments of each and every corresponding item as indicated. Failure to complete such confirmation may result in the disqualification of the tender.

Confirm / Acknowledge: \_\_\_\_\_

**QUALIFICATIONS**

Tenders will be evaluated from firms or individuals that can demonstrate that they have the necessary staffing, facilities, experience, ability and financial resources to perform the work in a satisfactory manner. Proven track record must be demonstrated.

The Township of Ear Falls reserves the right to inspect the bidder’s facility and to perform such investigations as may be deemed necessary to insure that competent personnel and management will be used in the performance of this contract.

Confirm / Acknowledge: \_\_\_\_\_

**INFORMATION FOR ALL PROPONENTS**

All tenders submitted to the Township of Ear Falls become the property of the Township, and as such, are subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

Confirm / Acknowledge: \_\_\_\_\_

This will confirm that the Township of Ear Falls will not use / disclose the information provided, without proper authorization, and will keep the information in a physically secure location to which access is given only to personnel requiring access.

Confirm / Acknowledge: \_\_\_\_\_

**RIGHTS RESERVED BY THE CORPORATION**

Submission of a tender indicates acceptance by the firm of the conditions contained in this Tender unless clearly and specifically noted in the tender and in any contract between the Township and the firm(s) selected.

The Township is not responsible for any costs incurred by the proponents in the preparation of their response to the tender call or attendance at any selection interviews.

Confirm / Acknowledge: \_\_\_\_\_

The Township, unless it otherwise states, reserves the right to award this contract in whole or in part, by item, or by groups of items, to award different options, or combinations of the options, and to award to one or more bidders submitting identical tender as to price, without recourse or penalty.

Confirm / Acknowledge: \_\_\_\_\_

The Township reserves the right to be the sole judge of the acceptability of any equipment / material / service or alternate proposed, to obtain the products / service which is deemed to most closely conform to its operating conditions and the requirements of the using

department, and which will be the most advantageous to the Township and desirable to its operations.

Confirm / Acknowledge: \_\_\_\_\_

The Township reserves the right without prejudice to reject any or all submissions in whole or in part, to waive technical defects, irregularities and omissions and to determine in its own best judgement the firm best qualified to undertake this contract, if in so doing, the best interests of the Township will be served.

Confirm / Acknowledge: \_\_\_\_\_

**NOTE:**

- This is a tender call.
- The Township has the right to negotiate with the proponent that presented the most attractive tender.
- The Council of the Corporation of the Township of Ear Falls shall have the final authority on all matters regarding this Tender

Confirm / Acknowledge: \_\_\_\_\_

**EVALUATION**

Tenders will be evaluated based on the following criteria.

	<b>CRITERIA</b>	<b>MAX. SCORE</b>
1	Cost to the Township of Ear Falls	30
2	Experience of Firm / Staff Availability / Client Reference / Track Record	15
3	Compliance with Proposal Requirements & Terms of Reference Attached	30
4	Delivery / Availability / Lead Time	10
5	Safety and Ergonomic Features	10
6	Value Added Features	5
	<b>Total Available Points</b>	<b>100</b>

**PROPOSAL EVALUATION** (where applicable)

For purposes of evaluation the total cost of the base equipment as specified in the tender, excluding options, will be considered, although optional items may be added or deleted as deemed necessary by the Township.

Confirm / Acknowledge: \_\_\_\_\_

The Township shall be the sole judge as to the calculation of basis of award and has the right to award this contract in whole or in part, that which is deemed most advantageous to the Township.

Confirm / Acknowledge: \_\_\_\_\_

**AWARD OF CONTRACT**

Award of this contract is anticipated by **June 2, 2021**

Confirm / Acknowledge: \_\_\_\_\_

The decision of the Selection Committee shall be final and without recourse.

Confirm / Acknowledge: \_\_\_\_\_

**DELIVERY, ACCEPTANCE AND PAYMENT**

I/We, hereby guarantee delivery of the following described equipment to the Ear Falls Public Works Yard, 4 Bannatyne Ave , Ear Falls, Ontario, within \_\_\_\_\_ calendar days after notification of award. Delivery is of the essence and will be considered as part of the award.

Confirm / Acknowledge: \_\_\_\_\_

The Township may request to inspect any vehicle / equipment / product at the local premises of the vendor / supplier (or representation of such) prior to the actual delivery to the specified Public Works Yard. Delivery of such must be first approved by the Township.

The Vendor(s) shall not assume that physical delivery to the Township implies full acceptance of the unit.

Confirm / Acknowledge: \_\_\_\_\_

The Township of Ear Falls will not make any payment until all items / terms applicable to this tender have been included / completed to the entire satisfaction of the Township of Ear Falls.

Confirm / Acknowledge: \_\_\_\_\_

**ENCLOSURES**

- Specifications in General
- Specifications in Detail
- Schedule of Pricing (including Parts & Service and Warranty)
- General Conditions / Requirements for Tenders.

## **SPECIFICATIONS - IN GENERAL**

The Corporation of the Township of Ear Falls requires **Purchase of a New 2021 5500 Diesel 4x4 Truck with Extended Cab Chassis, Flat Deck/Dump and Boss Snow Plow Hook-up (plow not required) and Spreader.**

Bidders must certify that the new model offered is current year's manufacture. The equipment shall include the latest modifications available at the time of purchase. Quotations on older models will be considered if offered as an alternative.

Where specific items are specified in regards to manufacture and model, the Corporation will consider "approved equivalents" providing the make and model being offered are equal to or exceed the items being asked for in regards to design, quality, material, and performance.

Confirm / Acknowledge: \_\_\_\_\_

Where applicable, all equipment supplied under this contract must be C.S.A. approved and bear the appropriate labels.

Confirm / Acknowledge: \_\_\_\_\_

Product offered must be approved by the Ministry of Transportation and Ministry of Environment (and any such agencies) for its intended use.

Confirm / Acknowledge: \_\_\_\_\_

The shipper and/or carrier must process all proper documentation.

Confirm / Acknowledge: \_\_\_\_\_

## **SPECIFICATIONS IN DETAIL**

**New 2021 5500 Diesel 4x4 Truck with Extended Cab Chassis, Flat Deck/Dump and Boss Snow Plow Hook-up (Wiring and hardware required to connect a 2019 Boss 10' Snow Plow) and Spreader for Salt/Sand.**

**1. ENGINE**

- 1.1 Diesel Specify \_\_\_\_\_
- 1.2 V- Specify \_\_\_\_\_

**2. CHASSIS**

- 2.1 Vinyl Bench Seats/Floors \_\_\_\_\_
- 2.2 Fuel / Engine Temp / Tach Gauges \_\_\_\_\_
- 2.3 Color-Black \_\_\_\_\_
- 2.4 Width \_\_\_\_\_
- 2.5 Height \_\_\_\_\_
- 2.6 Length (extended cab) \_\_\_\_\_
- 2.7 Weight \_\_\_\_\_
- 2.8 Rust Protection \_\_\_\_\_
- 2.9 Skid Plate Package \_\_\_\_\_
- 2.10 GCWR \_\_\_\_\_
- 2.11 Running Boards \_\_\_\_\_
- 2.12 Beacon Light ½ Amber ½ Blue \_\_\_\_\_
- 2.13 Mud Flaps \_\_\_\_\_
- 2.14 Dually or Single rear axel \_\_\_\_\_
- 2.15 Back up Camera \_\_\_\_\_
- 2.16 Sand/Salt Spreader \_\_\_\_\_
- 2.17 1<sup>st</sup>, Extended Cab / 2<sup>Nd</sup>, Regular cab \_\_\_\_\_

**3. ELECTRICAL SYSTEM**

- 3.1 Heavy Duty Battery \_\_\_\_\_
- 3.2 Anti-Theft - ignition disable \_\_\_\_\_

**4. TRANSMISSION**

- 4.1 Automatic \_\_\_\_\_

**5. BRAKES**

- 5.1 4 wheel ABS \_\_\_\_\_
- 5.2 Parking brake \_\_\_\_\_

6. **STEERING**

6.1 Power steering \_\_\_\_\_

7. **FUEL CAPACITY**

7.1 State Capacity \_\_\_\_\_

8. **TIRES**

8.1 State Size \_\_\_\_\_

9 **REAR HITCH & FIFTH WHEEL**

9.1 Class V trailering receiver \_\_\_\_\_

9.2 Towing Capacity (verify) \_\_\_\_\_

10. **OPTIONS**

10.1 Anti-Rust Undercoating \_\_\_\_\_

10.2 Boss Plow Assembly Installed \_\_\_\_\_

10.3 Bluetooth Sync system \_\_\_\_\_

10.4 Axle Ratio (specify) \_\_\_\_\_

10.5 Value Package \_\_\_\_\_

10.6 Rear Window Brush Guard (back rack) \_\_\_\_\_

10.7 Air Conditioning \_\_\_\_\_

10.8 Flat deck /dump \_\_\_\_\_

10.9 AM/FM/CD \_\_\_\_\_

10.10 Cruise control \_\_\_\_\_

10.11 Weather-Tech Floor Mats \_\_\_\_\_

11. **BROCHURES**

11.1 The manufacturer's standard descriptive specification literature should accompany tender form, including pictures of the actual vehicle and IMPORTANT FEATURES CLEARLY MARKED. \_\_\_\_\_

12. **MANUALS**

12.1 One (1) Operator's manuals \_\_\_\_\_

12.2 One (1) Service manual \_\_\_\_\_

13. **PAINTING:**

13.1 Manufacturers standard \_\_\_\_\_

14. **SAFETY FEATURES**

- 14.1 Vehicles supplied must meet the provisions of the Canada Motor Vehicle Safety Act and Regulations made thereunder which are in effect on the date of manufacture of each vehicle \_\_\_\_\_
- 14.2 Must meet **ALL** Regulations, both Provincial and Federal in effect at time of manufacture \_\_\_\_\_

15. **WARRANTY**

- 15.1 The performance and material warranty should be fully stated and attached to the tender. \_\_\_\_\_
- 15.2 Dealer should supply a full description of all extended warranties available including additional costs \_\_\_\_\_

16. **SERVICE**

- 16.1 Parts - fleet price or discount? State \_\_\_\_\_
- 16.2 Shop Work:
  - (A) Labor - discount? State \_\_\_\_\_
  - (B) Parts - fleet price or discount? State \_\_\_\_\_

17. **"CHASSIS" CARD**

- 17.1 To be supplied - if not available, dealer will supply list of applicable maintenance filters \_\_\_\_\_
- 17.2 Capacity, make, serial numbers of major components such as engine, transmission, differential, springs and housings \_\_\_\_\_
- 17.3 List of service parts, type/part no. i.e. plugs, filters, belts, etc., to accompany manuals \_\_\_\_\_

**NOTE:** Delivery of this equipment shall not be considered complete until the line cards and manuals have been delivered. \_\_\_\_\_

All **Technical Service Bulletins (TSB's)** applicable to these vehicles are to be supplied and forwarded as they are issued to:

Township of Ear Falls  
P.O. Box 309  
2 Willow Cres  
Ear Falls, Ontario P0V 1T0  
Attention: Jeff Russell, Manager of Public Service and Operations  
Phone: (807) 222-3624 ext.1024 - Fax: (807) 222-2384 - Cell (807) 727-7136  
[jrussell@ear-falls.com](mailto:jrussell@ear-falls.com)





**PARTS & SERVICE AND WARRANTY**

**WARRANTY**

Performance, Material Warranty and Maintenance requirements should be fully stated and attached to this tender.

Confirm / Acknowledge: \_\_\_\_\_

State name and address of Ear Falls Warranty, Parts & Service Depot where all components are located and maintained. State if different from bidder.

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State Names, Phone, Cell, and Fax Numbers of Technical Service Personnel, and state hours of availability.

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List current or past users of the services / products being offered and the locations where they were used. Please provide contact names, phone, fax numbers and some description of the project and scale.

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## **GENERAL CONDITIONS / REQUIREMENTS**

(where applicable)

### **INDEMNITY**

The Contractor shall indemnify and save harmless the Corporation of the Township of Ear Falls from and against all liens, damages, losses, claims, demand payments, suits, actions, recoveries and judgements of every nature and description brought against him and/or the Township by reason of any act or omission of the said Contractor, his agents, or employees in the execution of, or as a result of the work or in the guarding of it. All permits and fees applicable shall be acquired and paid for by the Contractor.

Confirm / Acknowledge: \_\_\_\_\_

### **WORK DELAYS**

If the Contractor is delayed in the performance of the Work by labour disputes, strikes, lock-outs (including lock-outs decreed or recommended for its members by a recognized Contractors' association, of which the Contractor is a member or to which the Contractor is otherwise bound), fire, unusual delay by common carriers or unavoidable casualties, or without limit to any of the foregoing, by a cause beyond the Contractor's control, then the Contract Time shall be extended for such reasonable time as the Consultant may recommend in consultation with the Contractor. The extension of time shall not be less than the time lost as the result of the event causing the delay, unless the Contractor agrees to a shorter extension. The Contractor shall not be entitled to payment for costs incurred by such delays unless such delays result from actions by the Owner.

Confirm / Acknowledge: \_\_\_\_\_

### **INTENT OF SPECIFICATIONS**

Should any work or materials be required which are not detailed in the specifications, either directly or indirectly, but which are nevertheless necessary for the proper carrying out of the intent hereof, the Contractor is to understand the same to be implied and required, and shall perform all such work and furnish any such material as fully as if they were particularly delineated or described.

No after claim will be allowed or entertained for obstructions or work necessary to fully complete the work whereon said contractor made tender.

Confirm / Acknowledge: \_\_\_\_\_

### **CANCELLATION OF CONTRACTS**

The Township reserves the right to terminate the contract without notice if due to non-performance and unsatisfactory services. The Township reserves the right to call in alternate services if the proponent is unable to provide the service when it is requested.

Confirm / Acknowledge: \_\_\_\_\_

**INSURANCE:** (From Successful Contractor Only) (if applicable)

The Contractor shall, during the course of any work for the Township, maintain general Comprehensive Liability Insurance Coverage in respect to the risks hereunder set out in the amounts stated, and shall file with the Clerk Treasurer Administrator of the Township of Ear Falls a certificate issued by the Insurer attesting that he is so insured.

<b><u>GENERAL LIABILITY</u></b>	Minimum Requirement
BODILY INJURY	\$2,000,000.00
PROPERTY DAMAGE	Inclusive
<b><u>AUTOMOBILE LIABILITY</u></b>	Minimum Requirement
BODILY INJURY	\$2,000,000.00
PROPERTY DAMAGE	Inclusive

Confirm / Acknowledge: \_\_\_\_\_

**CERTIFICATES REQUIRED:** (From Successful Contractor Only) (if applicable)

Prior to the commencement of any work under this contract the Contractor will file with the Township, to the attention of the Public Service and Operations Supervisor a Certificate of Insurance and Certificate Undertaking to Comply (Contractor Safety Policy).

**WORKPLACE SAFETY & INSURANCE ACT** (From Successful Contractor Only) (if applicable)

The Contractor shall also furnish evidence of compliance with all requirements of the Workplace Safety & Insurance Act. Independent operators will need CONFIRMATION from the Workplace Safety & Insurance Board (WSIB).

- i.e. i) Certificate of Clearance  
ii) Letter of Good Standing  
iii) Independent Operator Letter

**NOTE: IN REFERENCE TO WORKPLACE SAFETY & INSURANCE ACT**

The Corporation of the Township of Ear Falls requires all Contractors and independent operators to have a Status Ruling done from the WSIB prior to any work being carried out for the Corporation.

The Corporation may not issue a purchase order to any Contractor or independent operator until "Confirmation" from the WSIB is received.

Contractors or independent operators are to State if "Confirmation" and "Status Ruling" has been received from the WSIB, and are asked to submit a copy of such with this tender.

State: \_\_\_\_\_

**WHMIS** (where applicable)

The successful bidder shall submit applicable WHMIS sheets before shipping.

Confirm / Acknowledge: \_\_\_\_\_

**HEALTH & SAFETY**

The Corporation of the Township of Ear Falls recognizes and promotes good Health and Safety in order to prevent injuries and occupational illnesses.

Successful bidder(s) must be prepared and will be expected to demonstrate, illustrate and make aware of all applicable features of the equipment being purchased by the Township in regards to Health and Safety concerns.

Confirm / Acknowledge: \_\_\_\_\_

**HEALTH & SAFETY PROPERTIES OF PRODUCT**

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All equipment supplied under this contract must meet or exceed all Municipal, Provincial and Federal Regulations regarding employee Health and Safety.

**PROPONENT'S UNDERSTANDING**

It is understood and agreed that the proponent has by careful examination, satisfied himself as to the nature and location of the work, the quality and quantity of services / materials to be encountered, the character of materials, labour and facilities needed in the completion of the work.

Confirm / Acknowledge: \_\_\_\_\_

**FOR FURTHER INFORMATION**

If further Technical Information is required, please contact

Jeff Russell, Manager of Public Service and Operations  
P.O. Box 309, 2 Willow Cres.

Ear Falls, Ontario  
P0V 1T0  
Phone: (807) 222-3624 ext. 1024 Fax: (807) 222-2384 Cell: (807) 727-7136  
[jrussell@ear-falls.com](mailto:jrussell@ear-falls.com)

**COMPANY DETAILS:**

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PRINT COMPANY NAME

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MAILING ADDRESS

POSTAL CODE

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PHONE NUMBER

FAX NUMBER

CELL NUMBER

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SIGNATURE OF AUTHORIZED OFFICIAL

DATE

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PLEASE PRINT NAME

If your firm is interested in this project, please forward **two (2) hard copies and one (1) digital copy** of your submission to:

The Corporation of the Township of Ear Falls  
Kimberly Ballance, Clerk Treasurer Administrator  
P.O. Box 309; 2 Willow Crescent  
Ear Falls, Ontario P0V 1T0  
[kballance@ear-falls.com](mailto:kballance@ear-falls.com)

Not later than:

**4:00p.m., Local Time  
Thursday May 26, 2021**

**THE LOWEST OR ANY BID NOT NECESSARILY ACCEPTED.**

**LATE BIDS WILL NOT BE ACCEPTED**

**FACSIMILE OR TELEPHONE BIDS WILL NOT BE ACCEPTED**